













## Orientation Checklist for New Users of the HLA Plant Growth Facility

Welcome! We want you to be successful in your plant research and hope to get you off to a fast, comfortable start with this orientation. Please let us know what questions you have as you begin your work.

### [Rob Eddy](#)

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-  [Browse webpage](#) for what is available from that source: policies, downloadable forms, technical specs, space assignment maps, etc.
-  Carefully read [User Manual](#) on webpage
-  Carefully read [Advice](#) section of webpage
-  Familiarize yourself with room HGRH 1139. That is where greenhouse staff offices are, work areas, pots, soil mixes, and supplies
-  Get key to greenhouse entry from Eric Whitehead. Bring [this form](#) signed by your faculty advisor.
-  Provide your email to Rob Eddy to get your name on the weekly update of greenhouse notices and advice tips
-  Arrange to get [Worker Protection Standard training](#)
-  Learn where your faculty advisor has been assigned space in the greenhouse
-  Begin planning for space needs for greenhouse. Space is requested at the beginning of each semester.
-  If a plant growth chamber is needed, turn in [request form](#) to Rob Eddy
-  Ask Rob or Dan if you need help with environment needs for your crop, pot size, soil mix selection, watering method
-  Plan to visit your plants at least twice a week. That is one key to success!